## Project Facilitator Needed

The POW Landscape Assessment Team is in need of a qualified facilitator to assist the team in its mission to



develop landscape level assessment recommendations to the US Forest Service (USFS).

## The facilitator will:

- Help prepare for meetings (minimum monthly)
- Provide decision-making facilitation
- Help ensure that all members' views are considered in crafting solutions
- Accurately record action taken by the team
- Compile team recommendations in a final report to the USFS. It is anticipated facilitation
  work will begin by late September or early October 2016 with the final report submitted
  to the USFS within a 24 month period.

## **Qualifications:**

- Demonstrated experience facilitating long-term strategic planning including meetings and processes.
- Proven experience in working with community-led initiatives.
- Ability to organize and manage large amounts of complex data within tight deadlines.
- Strong presentation and facilitation skills.
- Strong writing skills to produce technical reports and communication materials for a variety of audiences.
- Familiarity with federal agency land-use policies and procedures.



**Deadline for RFP submission is 3 PM September 9, 2016** For complete RFP contact:

City of Thorne Bay
PO Box 19110, Thorne Bay, AK 99919

or <a href="mailto:customerservice@thornebay-ak.gov">customerservice@thornebay-ak.gov</a> with subject line: POW LAT Facilitator

Questions regarding this RFP may be directed to the POW LAT Chair via email: projects@ccalaska.com